



Job description – Cleaning Operative

Contract: Part Time

Why Freshview?

If there's one word that encapsulates the ethos of Freshview Foods, it's 'excellence'. This applies to the quality of the produce we deliver as well as the levels of service we offer to our customers.

At Freshview Foods, we understand that commercial success is driven by talented employees and loyal customers. Just like our dedicated team members, who constantly go the extra mile to ensure our company's high standards are maintained and exceeded, Freshview is committed to ensuring our people feel safe, valued and engaged.

What you'll be doing

Reporting to the Site Manager, the role of the Cleaning Operative is to maintain excellent hygiene standards by undertaking cleaning tasks. You will provide an efficient and effective cleaning service for the offices and welfare facilities including the canteen and general communal areas throughout the business, ensuring a high standard of cleaning is delivered and maintained throughout.

You will support the Site maintenance team in ensuring the operation is effective and efficient in daily tasks and ensure compliance with all company policies and procedures, including BRC food safety standards, Health and Safety and Hygiene regulations.

You will be able to assist the site team in meeting our core business objectives of providing an excellent service to our site and customers and putting CARE at the center of everything we do.

20 hours per week, 4 days out of 7 operational days of the week (including weekends).

9.00am to 2.00pm - flexibility is required, start and finish times vary.

You may be required to work additional hours as and when required.

Based at: Freshview Foods Ltd, Unit 2 Lowfield Drive, Wolstanton, ST5 0UU.

Rate of pay: £11.60 per hour

Your responsibilities

- Maintain a high standard of cleaning throughout the office areas and welfare facilities including canteen and communal areas within the business.
- Be able to work on initiative, you will be provided with a cleaning check sheet. However, if something needs cleaning within the above areas and isn't on the check sheet, carry out the necessary cleaning tasks within your remit.
- Duties include cleaning floors, toilets, surfaces, and domestic cleaning tasks. At times cover the site cleaning function to cover holidays.
- All welfare and domestic areas are hygiene monitored, spillages and dirt need to be managed and cleaned to protect the workforce and environment.
- Complete any baling of cardboard & shrink wrap for recycling as necessary.
- Report stock levels of all cleaning materials used and order when necessary. All hygiene records to be kept up-to-date, filed, and available for audits.
- Communicate effectively with both internal and external stakeholders.

Skills & experience

- Ability to work in a busy environment and to demonstrate initiative with a "care" approach.
- The individual will hold high standards and accountability for their work.
- Ability to work alone and as part of a team.
- Able to prioritise workload and plan a routine around the cleaning schedule.
- Knowledge of health and safety in the workplace
- Knowledge of and understanding COSHH
- Be a dynamic person able to move quickly between tasks as priority's demand.
- Demonstrate complete job knowledge to meet changing business needs.
- Communicate effectively with all other business departments.

Personal qualities

- Ambitious - to always provide excellent service.
- Commitment - to continually support and show care to the business and our customers.
- Self-motivated with good initiative to work alone and as part of a team.
- To show Respect to our colleagues, supplier, customers and the community.
- Flexibility to go the extra mile.



WHAT'S IN IT FOR YOU?

28 days holiday pro rata (including bank holidays),
plus extra holidays for long service (up to 5 days)

Employee discount on our
produce

Enhanced maternity/paternity package

Company events

Cycle to work scheme
(we'll cover the cost initially so you
can get your bike tax-free)

Life Insurance cover*

Training and development opportunities open
to all.

Birthday card on your birthday

Free Health Insurance*

Wellbeing resources, including Mental Health First Aiders
and access to free health and wellbeing services such as
counselling and physiotherapy. Your wellbeing is a top
Priority

Christmas food hamper

Free fruit at work

*With 12 months service

BRCS

Food Safety

CERTIFICATED